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**Preventive Medicine and Community Health**

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School of Medicine

Anatomy

**ANAT 502 MICROSCOPIC ANATOMY (6)**
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**ANAT 529 FUNCTIONAL NEUROANATOMY (3)**
10123 001 GUDAS, S MW 0200PM 0350PM SANGR 6 0322

**ANAT 610 NEUROANATOMY (5)**
10124 001 LEICHELTZ, G MWF 1000AM 1150AM

**ANAT 613 ADVANCED STUDIES IN ANATOMY (V 1-6)**
10125 002 LEICHELTZ, G TBA

**ANAT 690 ANATOMY RESEARCH SEMINAR (1)**
10126 001 KRIEG, R F 0230PM 0400PM SANGR 8 036

**ANAT 691 SPECIAL TOPICS: ANATOMY (V 1-6)**
10127 002 CORDERO, R TBA

**ANAT 697 DIRECTED RESEARCH IN ANATOMY (V 1-15)**
10128 002 LEICHELTZ, G TBA

Biochemistry and Molecular Biophysics

**BIOC 404 BIOCHEMISTRY (3)**
10634 001 ROESSER, J MWF 1200PM 1250PM QLUPH 1024

**BIOC 502 BIOCHEMICAL CONTROL PROCESSES (3)**
10640 001 LEICHELTZ, G W 0900AM 0950AM SANGR 2 020

**BIOC 524 BIOCHEMISTRY PHARMACY (3)**
10641 001 LEICHELTZ, G W 1000AM 1050AM SANGR 2 020

**BIOC 543 STATISTICAL METHODS I (3)**
10642 001 LEICHELTZ, G MWF 1100AM 1150AM

**BIOC 544 STATISTICAL METHODS II (3)**
10643 001 LEICHELTZ, G MW 1000AM 1100AM

**BIOC 602 PHYSICAL PROPERTIES MACROMOLECULE (3)**
10644 001 ROESSER, J MWF 0900AM 0950AM SANGR 1 067

**BIOC 605 MOLECULAR BIOLOGY (3)**
10645 001 LEICHELTZ, G MWF 1100AM 1150AM

**BIOC 606 BIOCHEMICAL CONTROL PROCESSES (3)**
10646 001 LEICHELTZ, G T 1000AM 1100AM

**BIOC 610 CURRENT TRENDS BIOCHEMISTRY (2)**
10647 001 ROESSER, J TBA

**BIOC 690 BIOCHEMISTRY SEMINAR (1)**
10648 001 LEICHELTZ, G TBA

**BIOC 691 SPECIAL TOPICS: BIOCHEMISTRY (1-15)**
10649 001 LEICHELTZ, G TBA

**BIOC 697 DIRECTED RESEARCH IN BIOC (V 1-15)**
10650 001 LEICHELTZ, G TBA

Biostatistics

**BIOS 404 BIOSTATISTICS RESEARCH SEMINAR (1)**
10828 001 COREY, W TBA

**BIOS 543 STATISTICAL METHODS I (3)**
10830 001 COREY, W TBA

**BIOS 544 STATISTICAL METHODS II (3)**
10831 001 COREY, W TBA

**BIOS 572 STA BIOMEDICAL DATA (3)**
10832 001 MCCLISH, D MF 0330PM 0450PM TMLIB 2 006

**BIOS 594 APPLIED STATISTICS II (3)**
10833 001 MCCLISH, D TR 0400PM 0515PM TEMPL 3 310

**BIOS 602 PHYSICAL PROPERTIES MACROMOLECULE (3)**
10834 001 ROESSER, J MW 0300PM 0450PM TMLIB 2 006

**BIOS 605 MOLECULAR BIOLOGY (3)**
10835 001 ROESSER, J MW 0300PM 0420PM SANGR 1 069

**BIOS 690 RESEARCH SEMINAR (1)**
10836 001 ROESSER, J TBA

**BIOS 691 SPECIAL TOPICS IN BIOSTATISTICS (V 1-15)**
10837 001 ROESSER, J TBA

**BIOS 697 DIRECTED RESEARCH IN BIOS (V 1-15)**
10838 001 ROESSER, J TBA

Human Genetics

**HGEN 502 ADVANCED HUMAN GENETICS (2)**
10839 001 COREY, W TBA

**HGEN 503 QUALITY HEALTH CARE (3)**
10840 001 COREY, W MF 0300PM 0420PM SANGR 1 067

**HGEN 526 PRACTICE OF GENETIC COUNSELING (3)**
10841 001 WANNER-NICELEY, L TBA

**HGEN 528 MEDICAL GENETICS (3)**
10842 001 COREY, W TBA

**HGEN 600 CLINICAL GENETICS (3)**
10843 001 COREY, W TBA

**HGEN 690 RESEARCH SEMINAR (1)**
10844 001 COREY, W TBA

**HGEN 697 DIRECTED RESEARCH IN GENETICS (V 1-15)**
10845 001 COREY, W TBA

**HGEN 699 SP TOP: GEN REG AND GENETIC DIS (V 1-4)**
10846 001 COREY, W TBA

School of Medicine

Spring 2002 Advance Registration
School of Dentistry

Dental Hygiene

DENH 003 DENTAL HYGIENE JUNIORS (6) 11390 001 STAFF
DENH 004 DENTAL HYGIENE SENIORS (8) 11391 001 STAFF
DENH 327 CLINICAL DENTAL HYGIENE I/SEM (4) 11394 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 447 CLINICAL DENTAL HYGIENE III/SEM (6) 11401 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 450 INDEPENDENT STUDY (V 1-5) 11403 001 SCHARER, J TBA
DENH 442 CURRENT ISSUES, THE LAW & ETHICS (2) 11404 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 432 SPECIAL PATIENT CLIN PRACTICUM (3) 11409 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 312 PREVENTIVE ORAL HEALTH EDUCATION (3) 11410 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 311 ORAL HYGIENE (2) 11411 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 032 DENTAL HYGIENE THEORY II (2) 11412 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN
DENH 312 ORAL HYGIENE II (3) 11413 001 SCHARER, J TBA COMPREQUISITE REQUIRED SEE BULLETIN

Endodontics

ENDO 530 ADVANCED ORAL PATHOLOGY (1) 11590 001 HARTWELL, G TBA
ENDO 622 PRINCIPLES OF ENDODONTICS (1) 11592 001 HAHN, C T 0100PM 0150PM COMPREQUISITE REQUIRED SEE BULLETIN
ENDO 622 PRINCIPLES OF ENDODONTICS (1.5) 11591 002 HAHN, C TBA COMPREQUISITE REQUIRED SEE BULLETIN
ENDO 650 ENDO TOPIC LIT REVIEW II (2) 11593 001 HARTWELL, G TBA
ENDO 652 ENDO CLINICAL SEMINAR (2) 11594 001 HARTWELL, G TBA
ENDO 654 ENDO MGT OF MED COMPROMISED (1) 11595 001 HARTWELL, G TBA
ENDO 656 ENDO CURRENT LIT REVIEW (1) 11596 001 HARTWELL, G TBA
ENDO 670 MASTERS THESIS - ENDODONTICS (2) 15519 001 HARTWELL, G TBA
ENDO 680 CLINICAL ENDODONTICS (6) 11598 001 HARTWELL, G TBA
ENDO 739 CLINICAL ENDO 3 (1.5) 16520 001 BRYNE, B TBA COMPREQUISITE REQUIRED SEE BULLETIN
ENDO 749 CLINICAL ENDO 4 (1.5) 11600 002 BRYNE, B TBA

General Practice

GENP 307 RESEARCH METHODS/BIOSTATS (2) 12219 001 SARRETT, D R 0300PM 0500PM LYONS 00430
GENP 512 OPERATIVE DENTAL LECTURE (3) 12221 001 ROBERTELLO, F T 0100PM 0150PM LYONS 00424 R 0100PM 0450PM LYONS 00424
GENP 512 OPERATIVE DENTAL LAB (3.5) 12223 001 ROBERTELLO, F TBA COMPREQUISITE REQUIRED SEE BULLETIN
GENP 552 EMERGENCY CLINIC (1) 12222 001 BROOKS, C TBA
GENP 554 OS CLINIC FOR AEGD (2) 12237 001 ROBERTELLO, F TBA COMPREQUISITE REQUIRED SEE BULLETIN
GENP 556 PEDO CLINIC FOR AEGD (1) 12224 001 MOURINO, A TBA
GENP 556 SPEC LECT SEM SERIES (1) 12226 001 BROOKS, C TBA
GENP 580 ADVANCED GEN DENTAL CLINIC (6) 12227 001 ROBERTELLO, F TBA COMPREQUISITE REQUIRED SEE BULLETIN
GENP 739 CLIN OPERATIVE 3 (5) 12228 001 ROBERTELLO, F TBA COMPREQUISITE REQUIRED SEE BULLETIN
GENP 741 PRACTICE ADMINISTRATION (3) 12229 001 HAGAN, B MT 1200PM 0150PM COMPREQUISITE REQUIRED SEE BULLETIN
GENP 743 GEN PRACTICE RESTORATIVE UNIT (6) 12230 002 BARNES, R TBA COMPREQUISITE REQUIRED SEE BULLETIN
GENP 749 CLINICAL OPERATIVE 4 (4) 12231 002 BISHAMAN, M TBA 1200PM 0100PM COMPREQUISITE REQUIRED SEE BULLETIN

Oral Pathology

ORPT 324 ORAL PATHOLOGY (3) 13652 001 PAGE, D TR 0100PM 0300PM LYONS 00430
ORPT 542 SURGICAL ORAL PATHOLOGY (1) 13653 001 BURNS, J TBA
ORPT 622 ORAL PATHOLOGY (2.5) 13654 001 BURNS, J T 0900AM 1050AM COMPREQUISITE REQUIRED SEE BULLETIN ADDITIONAL TIMES TO BE ANNOUNCED
ORPT 732 CLINICAL ORAL PATH & ORAL MED (1) 13655 001 SRYSAJ, J W 0100PM 0450PM LYONS 00442 COMPREQUISITE REQUIRED SEE BULLETIN
ORPT 737 RADIOLOGY ROTATION (1.5) 13656 001 CARTER, L TBA COMPREQUISITE REQUIRED SEE BULLETIN
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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Schedule</th>
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<tr>
<td>PHTY 548</td>
<td>ORTHOPEDIC PHYSICAL THERAPY (4)</td>
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<tr>
<td>PHTY 602</td>
<td>BIOMECHANICS (3)</td>
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<td>PHTY 606</td>
<td>THERAPEUTIC KINESIOLOGY (V 2-4)</td>
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<td>PHTY 608</td>
<td>ADV MUSCULOSKELETAL SCIENCES (3)</td>
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<td>PHTY 627</td>
<td>GERIATRIC PHYT (2)</td>
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<td>CLINICAL EDUCATION III (8)</td>
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<td>PHTY 690</td>
<td>PHYSICAL THERAPY SEMINAR (1)</td>
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<td>PHTY 691</td>
<td>SPEC TOP: PHARMACOLOGY (1)</td>
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<td>PHTY 692</td>
<td>SPEC TOP: PHYSICAL THERAPY (V 1-4)</td>
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<td>PHTY 693</td>
<td>CLINICAL SPECIALTY PRACTICUM (V 1-9)</td>
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<td>CLINICAL SPECIALTY SEMINAR (V 0.5-3)</td>
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<td>PHTY 698</td>
<td>RESEARCH IN PHYSICAL THERAPY (V 1-15)</td>
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Rehabilitation Counseling

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<td>RHAB 321</td>
<td>INTRO TO SUBSTANCE ABUSE (3)</td>
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<td>RHAB 353</td>
<td>DIRECTED READINGS REHABILITATION (V 1-3)</td>
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<td>RHAB 611</td>
<td>INDIVIDUAL COUNSELING APPROACH (3)</td>
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<td>RHAB 612</td>
<td>GROUP COUNSELING APPROACHES REHAB (3)</td>
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<td>RHAB 613</td>
<td>COUNSELING DEATH &amp; LOSS (3)</td>
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<td>RHAB 623</td>
<td>CAREER DEVE &amp; VOC ASSESS REHAB (3)</td>
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<td>RHAB 633</td>
<td>PRN &amp; PRACT OF CASE MGMT REHAB (3)</td>
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<td>RHAB 642</td>
<td>PSYCHIATRIC INFO &amp; ASSESSMENT (3)</td>
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<td>RHAB 654</td>
<td>DISABIL,DEVELOPMNT &amp; DIVERSITY (3)</td>
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<td>RHAB 685</td>
<td>INSTITUTE:PRACT TEACH/SUPV (3)</td>
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<td>RHAB 686</td>
<td>INST &amp; WKSP: PSYCHINT (3)</td>
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<td>RHAB 691</td>
<td>PRACTICUM IN LIFELONG DISABILITY (3)</td>
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<td>RHAB 694</td>
<td>JOB PLACEMENT IN REHABILITATION (3)</td>
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<td>RHAB 695</td>
<td>SUPV CLIN PRAC IN SUBSTANC ABUSE (V 1-9)</td>
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<td>RHAB 696</td>
<td>SUPERVISE CLINICAL PRACT IN RHB (V 1-9)</td>
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<td>SUPERV CLIN PRACT IN COUNSELING (V 1-9)</td>
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</tbody>
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MAJORS ONLY

RESTRICTED TO RCO,REH,COE,GTY,ASM,AGS MAJORS

CO/PREREQUISITE REQUIRED SEE BULLETIN

COURSE TAUGHT ON WEB

MEETS FRIDAY PM & SATURDAY AM FOR 1/2 SEMESTER

GRADUATE STUDENTS ONLY

MAJORS ONLY

MAJORS ONLY

MAJORS ONLY

MAJORS ONLY

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HADM 694 PRACTICUM IN HLT SVR ADMIN II (V 3-5) 12305 801 LINDSEY, J TBA
HADM 695 PRACTICUM IN HLT SVR ADMIN III (3) 12306 801 LINDSEY, J TBA
HADM 702 HEALTH CARE FINANCE & DELIVERY (3) 12307 001 MICK, S M TBA
12308 001 HURLEY, R M 0300PM 0600PM GRANT 00204
HADM 705 NVI HEALTH SERVICE ORG THEORY (3) 12309 001 MCGUE, M
HADM 761 HEALTH SERVICE RESEARCH METH I (3) 12310 001 WANG, T M 0100PM 0400PM GRANT 00314
HADM 762 HEALTH SERVICE RESEARCH METH II (3) 12311 001 WANG, T M 0100PM 0400PM GRANT 00314
HADM 791 SP TOP: HEALTH SERV ORG (V 1-6) 12311 801 STAFF TBA
HADM 792 INDP STUDY HLT SER ORG & RES (3) 12312 001 STAFF TBA
HADM 793 RESEARCH PRACTICUM (3) 12313 001 STAFF TBA
HADM 898 DOCTORAL DISSERTATION HTLH SRVCS (V 1-9) 12314 801 STAFF TBA

Nurse Anesthesia
NRSA 602 PRINCIPLES AND PRACTICE OF NRSA II (2) 13350 001 REESE, T TBA
NRSA 605 CLINICAL PRACTICUM OF NRSA V (2) 13351 001 HARTLAND, W TBA
NRSA 622 CLINICAL PRACTICUM I (1) 13352 001 REESE, T TBA
NRSA 625 CLINICAL PRACTICUM IV (6) 13353 001 REESE, T TBA
NRSA 642 PROFESS ASPECTS OF ANESTHESIA I (1) 13594 001 HARTLAND, W TGRADUATE STUDENTS ONLY
NRSA 645 PROFESS ASPECTS OF ANESTHESIA II (1) 13595 001 HARTLAND, W TGRADUATE STUDENTS ONLY
NRSA 699 DIRECTED RESEARCH IN NRSA (1) 13596 801 BIDDLE, A TBA
NRSA 798 THESIS (2) 13597 001 BIDDLE, A TBA

Occupational Therapy
OCCT 493 FIELDWORK:PSYCHOSOC DYSFUNCTION (V 1-9) 13628 801 CASH, S TBA
OCCT 494 FIELDWORK:PHYSICAL DYSFUNCTION (V 1-9) 13629 801 CASH, S TBA
OCCT 495 FIELDWORK:SPETALITY (V 1-9) 13630 801 CASH, S TBA
OCCT 521 OCCT APPLICATION TO NEUROSCIENCE (2) 13631 001 LANE, S F 1000AM 1150AM VMIBL 00402
OCCT 522 INTRADISCIPLINARY MEDICAL LECTURE (2) 13632 001 COPOLILLO, A M 0900AM 1150AM VMIBL 00402
OCCT 523 SEE SHORT COURSE LISTING
OCCT 630 ADLT EVAL & INTERVNTN I: FOUNDATN (3) 13633 001 COPOLILLO, A M TBA
OCCT 632 ADLT EVAL & INTERV II:WRK/PLAY (2) 13634 001 CASH, S F 0900AM 1150AM VMIBL 00418
OCCT 640 PDS EVL & INTERV:INFANT/CHILD (3) 13635 001 KOONTZ-LOWMAN, D. T R 0115PM 0515PM VMIBL 00402
OCCT 642 PDS EVL & INTERV: ADOLESCENTS (2) 13636 001 SIMONS, D TBA
OCCT 650 OCCT IN HEALTH CARE (3) 13637 001 TEITELMAN, J M 0100PM 0350PM VMIBL 00402
OCCT 651 ADMIN & SUPERVIS OCTC SERVICES (3) 13638 001 VELLETRI, C M 0900AM 1150AM VMIBL 00402
OCCT 660 LEVEL I FIELDWORK IN OCCT (1) 13640 001 SHAPIRO, J R 0800AM 1100AM VMIBL 00402
OCCT 670 CLINICAL REASONING CASE COURSE (2) 13642 001 COPOLILLO, A R 0100PM 0400PM VMIBL 00402
OCCT 672 DIMENSIONS OF OCCUPATION (3) 13643 001 SIMONS, D TBA
OCCT 673 HLDV CARE DEL & OCCT PRACT MODEL (3) 13644 001 TEITELMAN, J TBA
OCCT 690 OCCT SEMINAR (V 1-3) 16207 001 CASH, S TBA
OCCT 691 SPECIAL TOPICS IN OCCT (V 1-3) 16208 001 CASH, S TBA
OCCT 695 FIELDWORK:SPETALITY (V 1-9) 13647 001 CASH, S TBA
OCCT 697 INDEPENDENT STUDY (V 1-3) 13648 001 CASH, S TBA

Patient Counseling
PATC 410 INTRODUCTION TO PATC (3) 13350 001 BIDDLE, C TBA
PATC 510 INTRODUCTION TO PATC (V 3-5) 13351 801 BIDDLE, C TBA
PATC 592 SUPERVISED CLINICAL PRACTICE I (5) 13352 001 BIDDLE, C TBA
PATC 593 THE PROFESSIONAL AS HELPER (2) 13353 001 BIDDLE, C TBA
PATC 594 SUPERVISED CLINICAL PRACTICE II (5) 13354 001 BIDDLE, C TBA
PATC 610 SUPERVISED CLINICAL PRACTICE IV (5) 13355 001 BIDDLE, C TBA
PATC 655 THEOLOGY & PRACTICE OF PATC I (5) 13356 001 BIDDLE, C TBA
PATC 665 THEOLOGY & PRACTICE OF PATC II (5) 13357 001 CASH, S TBA
PATC 666 THEOLOGY & PRACTICE OF PATC III (5) 13358 001 CASH, S TBA
PATC 667 THEOLOGY & PRACTICE OF PATC IV (5) 13359 001 CASH, S TBA
PATC 697 CLINICAL RESEARCH (V 1-5) 13360 001 CASH, S TBA

Physical Therapy
PHYT 501 GROSS ANATOMY (9) 14118 001 FAULKNER, K TBA
PHYT 502 KINESIOLOGY (4) 14119 001 FAULKNER, K TBA
PHYT 512 CLINICAL PROBLEM SOLVING I (2) 14120 001 FAULKNER, K TBA
PHYT 533 PHYSICAL AGENTS (3) 14121 001 FAULKNER, K TBA
PHYT 537 REHABILITATION II (2) 14122 001 FAULKNER, K TBA
PHYT 540 NEUROLOGIC PHYSICAL THERAPY (6) 14123 001 FAULKNER, K TBA
PHYT 546 CLINICAL MEDICINE (2) 14124 001 FAULKNER, K TBA

PERMISSION OF DEPARTMENT REQUIRED
PERMISSION OF INSTRUCTOR REQUIRED
Financial aid update

If you anticipate enrolling for summer 2002 and are receiving financial aid during the regular school year, please think about your budget now.

Federal Direct Student Stafford loans are limited by your grade level and dependency status to the following annual and lifetime loan limits:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Dependent (as defined by the FAFSA)</th>
<th>Independent (as defined by the FAFSA)</th>
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<tbody>
<tr>
<td></td>
<td>Annual Maximum Loan Amount</td>
<td>Total Lifetime Loan Limit</td>
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<tr>
<td>Freshmen</td>
<td>$2,625</td>
<td>$6,625</td>
</tr>
<tr>
<td>Sophomore</td>
<td>(24 to 53.9 earned hours)</td>
<td>7,500</td>
</tr>
<tr>
<td>Junior/Senior</td>
<td>(54 or more earned hours)</td>
<td>10,500</td>
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<tr>
<td>Graduate</td>
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<td>18,500</td>
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<td>Professional – Medical/Dental</td>
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<td>38,500</td>
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<tr>
<td>Professional – Pharmacy</td>
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<td>31,000</td>
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<td>Professional – Health Administration</td>
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<td>31,000</td>
</tr>
<tr>
<td>Professional – all other</td>
<td></td>
<td>18,500</td>
</tr>
</tbody>
</table>

The more Federal Direct Student Loan funds you borrow during fall 2001 – spring 2002, the fewer loan funds you will have available for summer 2002.

Example 1: If a dependent junior/senior student plans to study and/or travel via Study Abroad for summer 2002 here are two possible budgeting alternatives for covering the summer 2002 expenses:

| Alternative 1 — Junior/Senior | Federal Direct Loan | $2,750 | Spring 2002 | $2,750 | Summer 2002 | $0 |
|                               | Federal Direct Loan |        | Summer 2002  |        | Summer 2002  | $0 |
|                               | Private Alternative Loan |        | Summer 2002  |        | Summer 2002  | $0 |
| Alternative 2 — Junior/Senior | Federal Direct Loan | $2,000 | Summer 2002  | $2,000 | Summer 2002  | $1,500 |
|                               | Federal Direct Loan |        | Summer 2002  |        | Summer 2002  | $2,500 |

If you budget your loan funds and set aside $1,500 (as done in the Alternative 2 above), you may still need to borrow additional private alternative loans during the summer 2002 semester, but the amount of your private alternative loan would be less than you would otherwise need to borrow. Private alternative loans generally require a clean credit history and/or a credit-worthy co-signer. Private alternative loans will accrue interest while you are in school, but many times, payments can be deferred until after you have completed your educational program at VCU — please contact the private alternative lenders for further details.

Example 2: If a dependent freshman student borrows the maximum loan amount of $2,625 during fall/spring 2001-02, and completes/earns at least 24 credit hours by the end of the spring 2002 semester, the student will be a sophomore for summer 2002. As a sophomore, the student may borrow up to $3,500 annually, so the student could borrow the remaining $875 Federal Direct Loan eligibility for summer 2002 ($3,500 – $2,625 = $875).

Federal Direct Loan

<table>
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<th>Loan Amount</th>
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<td>$1,313</td>
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<tr>
<td>$1,312</td>
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<tr>
<td>$875</td>
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<tr>
<td>$3,500</td>
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</table>

Financial implications if you withdraw from VCU

Students who receive Federal Title IV grant or loan assistance and withdraw from VCU before completing 60 percent of the semester (as measured in calendar days), must have their eligibility recalculated based on the Federal Return of Title IV Funds formula. This federal formula specifies that a student’s financial aid eligibility must be recalculated based on the aid the student has “earned” based on the number of days that the student was enrolled or attending VCU prior to withdrawing. Any unearned aid for the period of enrollment that the student did not complete must be returned to the appropriate Title IV programs from which the student was awarded.

For VCU students who withdraw prior to completing 60 percent of the semester, they will have to pay all or a portion of the financial aid funds that were disbursed to their VCU account, and may be responsible for all or a portion of their tuition/fee charges that were previously paid by financial aid sources.

Example 1: Sally Student is a full-time, in-state, College of Humanities and Sciences undergraduate student at VCU. For the program that Sally is enrolled in, VCU’s spring 2002 start date (first day of classes) is Jan. 14, 2002, and the spring 2002 end date is May 11, 2002. Sally’s tuition/fee charges and financial aid for the fall semester are as follows:

<table>
<thead>
<tr>
<th>VCU charges</th>
<th>Spring 2002</th>
<th>Financial aid funding Date disbursed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall tuition/fees</td>
<td>$1,825</td>
<td>Federal Pell Grant $1,650 Jan 14, 2002</td>
</tr>
<tr>
<td>Fall room/board</td>
<td>$2,677.50</td>
<td>Federal SEOG Grant $750 Jan 14, 2002</td>
</tr>
<tr>
<td>Total VCU charges</td>
<td>$4,515</td>
<td>Federal Perkins Loan $1,000 Jan 18, 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Federal Work-Study $1,500</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Virginia State Grant $1,100 Jan 14, 2002</td>
</tr>
<tr>
<td>Total financial aid</td>
<td>$6,000</td>
<td></td>
</tr>
</tbody>
</table>

Financial aid of $4,500 was disbursed to her student account paying tuition/fee charges of $1,825 and resulting in a refund of $2,675 directly deposited to her bank account on Jan. 18, 2002 to help her pay for rent, food, books and supplies for the spring 2002 semester.

Sally missed two weeks of classes because of an illness. She returned to classes on Feb. 12, but decided after two days that she was too far behind in her course work to catch up with classes. On Feb. 14, she notified the registrar that she was withdrawing and began the official withdrawal process. Since Sally withdrew on Feb. 14, 2002, she only completed 29.1 percent of the semester.

Based on Sally’s withdrawal date, VCU must cancel $1,000 Perkins loan and $852 in Pell Grant money. These funds will be returned to the federal government on Sally’s behalf. This action will create charges of $1,852 on Sally’s account; however, because Sally is a dependent student, $1,173.60 will be returned to the Federal Pell Grant.

Based on Sally’s withdrawal date, VCU must cancel $1,000 Perkins loan and $852 in Pell Grant money. These funds will be returned to the federal government on Sally’s behalf. This action will create charges of $1,852 on Sally’s account; however, because Sally is a dependent student, $1,173.60 will be returned to the Federal Pell Grant.

Sally will have to repay VCU $1,173.60.

Example 2: Steve Student is a full-time, in-state freshman. For the program that Steve is enrolled in, VCU’s spring 2002 start date (first day of classes) is Jan. 14, 2002, and the spring 2002 end date is May 11, 2002. Steve’s tuition/fee charges and financial aid for the fall semester are as follows:

<table>
<thead>
<tr>
<th>VCU charges</th>
<th>Spring 2002</th>
<th>Financial aid funding Date disbursed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall tuition/fees</td>
<td>$1,825</td>
<td>Federal Direct Stafford Loan $1,265 Jan 11, 2002</td>
</tr>
<tr>
<td>Fall room/board</td>
<td>$2,677.50</td>
<td>Federal PLUS Parent Loan $2,800 Jan 14, 2002</td>
</tr>
<tr>
<td>Total VCU charges</td>
<td>$4,515</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Federal Direct Stafford Loan $1,265 Jan 11, 2002</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Federal PLUS Parent Loan $2,800 Jan 14, 2002</td>
</tr>
<tr>
<td>Total financial aid</td>
<td>$4,065</td>
<td></td>
</tr>
</tbody>
</table>

Financial aid of $4,065 was disbursed to her student account paying tuition/fee charges of $1,825 and resulting in a refund of $2,675 directly deposited to her bank account on Jan. 18, 2002 to help her pay for rent, food, books and supplies for the spring 2002 semester.

Sometime during the semester Steve stopped attending classes, but he did not notify anyone that he was withdrawing from school. He simply left the university. At the end of the semester his instructors reported grades of all “Fs” since he had not completed his course work. Steve’s last day of attendance was not known to VCU so he did not officially withdraw; therefore, the midpoint of the semester is used as the last date of attendance for Title IV funding purposes. Therefore, Steve only earned 50 percent of the financial aid that he had originally received for the fall semester.

Based on 50 percent completion, VCU must cancel the entire Federal Student Stafford Loan of $1,265 and must cancel $768 of the Parent’s PLUS Loan. These funds will be returned to the federal government on the borrower’s behalf. This action will create charges of $2,033 on Steve’s account.

Since Steve did not officially withdraw from VCU there is no tuition/fee adjustment. Because of the reduction of financial aid required by the federal Return of Title IV Funds formula, Steve must pay $2,033 that was previously paid by financial aid funds. Steve will have to pay VCU $2,033.
Tuition and fees
The Student Accounting Department issues bills to students for tuition and appropriate fees. Preregistered students’ tuition and fees, along with charges for room and board where applicable, are due approximately one week before the start of the semester. All other students will be sent a bill at the end of the odd/even period due approximately two weeks later. The university reserves the right to revise or alter all fees, regulations pertaining to student fees and fee collection procedures at any time.

Tuition is determined by both the student’s residency classification and the term as a full- or part-time student. Eligibility for in-state tuition benefits is determined by Section 23-7.4 of the Code of Virginia. Students seeking to change their residency status from out of state to in state for tuition charges should go to the Residency Office of the Office of Records and Registration in Rockmore Hall and formally apply for a change. The residency application deadline is 30 days prior to the beginning of the semester for which you are applying. For further information on residency determination, call (804) 828-0386.

Students registered as a full-time student are charged a flat rate for tuition and fees. An undergraduate student enrolled for 12 to 18 credits during any semester is classified as full-time. A graduate student enrolled for nine to 15 credits during any semester is classified as full-time. Students registered for less than a full-time course load are charged a per-credit-hour rate based on the course level; e.g., undergraduate or graduate.

The rate for “no credit” courses is determined by the number of lecture or laboratory-tutorial hours.

An undergraduate student enrolled for more than 18 credits and a graduate student enrolled for more than 15 credits will be charged a course overload fee on a per-credit-hour basis above the full-time tuition rate. The overload fee will not apply to students in first professional programs or other programs that specifically require the student to enroll in courses that exceed the applicable maximum number of credit hours.

Many students have their tuition and/or fees paid by outside agencies or businesses. The university will accept a letter from the agency/business stating that these charges are unconditionally guaranteed. This letter should be submitted to the Student Accounting Department prior to the start of classes. Students may charge their tuition and fees to Visa, MasterCard or Discover Card.

Fees
Student government association (SGA) fee — is charged to all full-time and part-time Medical College of Virginia Campus students. This fee supports social, cultural and other MCV Campus activities.

University fee — is charged to all full-time and part-time students. Full-time students pay a flat rate. Part-time students pay a per-credit-hour rate. This fee is used by the university to support recreational sports facilities, the University Student Commons, campus development, intercollegiate athletics and other programs.

Technology fee — is charged to all full-time and part-time graduate, graduate and professional students in all programs. This fee is used to support university-wide technology initiatives, including the libraries.

Student health fee — is charged to all full-time students on both campuses. Part-time students may participate on an optional basis but must pay the fee. The health fee covers unlimited visits to University Student Health Services for the diagnosis and treatment of acute and chronic illnesses. The student health fee does not cover accidental injury and hospitalization. Fee revenues are used to cover operating costs for University Student Health Services.

Student Accounting

Drop vs. withdraw
Drop — charges are removed to indicate that the student never attended the class. The student is not eligible to receive financial aid, and any financial aid already credited to the student’s account based on the original course registration will be removed from the student’s account and may create a balance due to the university.

Withdraw — results in the academic grade of “W.” Charges are assessed and adjusted according to the University Refund Policy. Students may owe a balance to the university.

Refund policy
The official university tuition and fees refund policy, applicable only for the fall and spring semesters (excluding short courses), is outlined in the table that follows. Refunds are calculated on a course-by-course basis, disregarding the full-time cap amounts. Students who are enrolled in the maximum number of credit hours and withdraw to part-time enrollment and students who are in an overload status and withdraw to the full-time credit hour maximum may not receive a refund.

<table>
<thead>
<tr>
<th>Withdrawal/ drop period</th>
<th>Student refund</th>
<th>Retained by university</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drop/withdraw prior to and during the first week of classes</td>
<td>100% tuition and fees</td>
<td>0%</td>
</tr>
<tr>
<td>Withdraw second week of class</td>
<td>80% tuition and university fee</td>
<td>20% tuition and university fee</td>
</tr>
<tr>
<td>Withdraw third week of class</td>
<td>60% tuition and university fee</td>
<td>40% tuition and university fee</td>
</tr>
<tr>
<td>Withdraw fourth week of class</td>
<td>40% tuition and university fee</td>
<td>60% tuition and university fee</td>
</tr>
<tr>
<td>Withdraw after fourth week of class</td>
<td>0%</td>
<td>100% all fees</td>
</tr>
</tbody>
</table>

This table pertains to both complete withdrawals and reduced course loads for fall and spring semesters only.

Students in off-campus classes are subject to the same refund policy as all other university students if the class is scheduled on the regular semester schedule. If the off-campus class is shorter or longer than the academic semester, the refund dates are adjusted accordingly by the request of Off-campus Programs. A full refund of tuition and applicable fees for short courses will be granted if the course is dropped no later than the day following the first day of a given class. (This deadline also is applicable if the class does not meet on two consecutive days.) Students reducing their academic course load to fewer than full time (12 credits for undergraduates and nine credits for graduates) before the end of the last day to drop a course will be entitled to a refund of tuition and applicable fees reflecting the reduced course load. Partial refunds are not granted for short courses.

Refunds will be computed based on the actual withdrawal date certified by the Office of Records and Registration. Refunds will not be made to students who do not attend classes and have not completed the required withdrawal procedure. Refund processing may take approximately two weeks. Exceptions to this refund policy are made only in rare instances. Written application for an exception must be filed with the Student Accounting Department’s Refund Appeals Committee.

Students should refer to the Room and Board Contract Terms and Conditions for additional information concerning refunds of room and board fees.

Requests for refunds of overpayment may be made in writing to VCU Student Accounting Department, P.O. Box 843036, Richmond, VA 23284-3036. Refund request forms are available at one of the Student Services Centers, 827 W. Franklin St., Room 104 or 1101 E. Marshall St., Room 1-055. In accordance with credit card regulations, the university will refund the credit card account with any credit balance that may result on a student’s account as the outcome of a credit card payment. The remaining credit balance, if any, will be refunded to the student.

Financial aid implications
Students who are financial aid recipients should refer to Page 5 for further information.

Defense crisis tuition relief, refund and reinstatement guidelines
Please contact the Student Accounting Department at (804) 828-2228 for information concerning defense crisis tuition relief, refund and reinstatement guidelines.

Statement of student financial responsibility
Every student is responsible for keeping a current mailing address on file with the Office of Records and Registration.

A student who fails to meet payments when due may be assessed a late payment fee and is denied registration for future classes until he or she has paid all amounts owed to the university.

Student accounts with balances owed the university are referred to the Collection Unit. Pursuant to Section 2.1-732 et. seq., of the Code of Virginia, and in accordance with rules and regulations promulgated by the state comptroller and attorney general of the commonwealth of Virginia, VCU will charge interest, costs and fees on all accounts past due. Students with balances owed the university are not issued degrees, transcripts, grades or reports, until all charges are paid in full.

Students are reminded that they are ultimately responsible for any unpaid balance on their account as a result of the Financial Aid Office or their sponsor canceling or reducing the award.

Any communication disputing an amount owed, including an instrument tendered as full satisfaction of a debt, must be submitted to the Director of Student Accounting. Student Accounting Department, P.O. Box 843036, Richmond, VA 23284-3036.

VCU participates in the Virginia Set-Off Debt Collection Act of 1981. Under the provisions of this act, a Virginia individual income tax refund is subject to the university’s claim for unpaid balances in tuition and fees.

Dishonored checks
A fee of $20 will be levied for all dishonored checks.
## Reading the codes

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course number</th>
<th>Course title</th>
<th>Credits</th>
<th>Instructor</th>
<th>Comments/restrictions</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIOL 209</td>
<td>10737</td>
<td>MEDICAL MICROBIOLOGY LAB (1)</td>
<td>1</td>
<td>WEBB, S</td>
<td>CO/P: PREREQUISITE REQUIRED SEE BULLETIN OPEN TO PDH &amp; PNR STUDENTS ONLY</td>
</tr>
</tbody>
</table>

**Building codes**

- ANDRS = 913 W. Franklin St. — Anderson House
- BFORD = 922 W. Franklin St. — Buford House
- BUSNS = 1015 Floyd Ave. — Business Building
- CABEL = 901 Park Ave. — Cabell Library
- CSGYM = 911 W. Cary St. — Cary Street Gym
- DANCE = 10 N. Brunswick St. — VCU Dance Center
- EGYPT = 1223 E. Marshall St. — Egyptian Building
- ENGRB = 601 W. Main St. — Engineering Building
- FSGYM = 817 W. Franklin St. — Franklin Street Gym
- FTERR = 812 W. Franklin St. — Franklin Terrace
- GBJNS = 305 N. 12th St. — George Ben Johnston Auditorium
- GINTR = 901 W. Franklin St. — Ginter House
- GRANT = 1008 E. Clay St. — Grant House
- GSTHR = 304 W. Grace St. — Grace Street Theatre
- HIBBS = 900 Park Ave. — Hibbs Building
- HUNTN = 810 W. Franklin St. — Hunton House
- LEIGH = 1000 E. Clay St. — Leigh House
- LFSCB = 1000 W. Cary St. — Life Science Building
- LYONS = 520 N. 12th St. — Lyons Building
- MCGRE = 1112 E. Clay St. — McGuire Hall
- MEDSC = 1225 E. Marshall St. — Medical Sciences Building
- MILLH = 916 W. Franklin St. — Millhiser House
- MUSIC = 1015 Grove Ave. — VCU Music Center
- NEWTN = 1228 W. Broad St. — Newton House
- NRSED = 1220 E. Broad St. — Nursing Education Building
- OFCMP = Off Campus
- OVED = 1015 W. Main St. — Oliver Hall-Education Wing
- OLPH = 1001 W. Main St. — Oliver Hall-Physical Science Wing
- PLLAK = 325 N. Harrison St. — Pollak Building
- PRFMA = 922 Park Ave. — Performing Arts Building
- R916F = 916 W. Franklin St. (Rear) — Millhiser House
- RANDM = 301 College St. — Randolph Minor Annex
- RLEGH = 1001 W. Franklin St. — Raleigh Building
- SANGR = 1101 E. Marshall St. — Sanger Hall
- SMITH = 410 N. 12th St. — Smith Building
- SSPLY = 221 N. Shafer St. — Shafer Street Playhouse
- TBA = To be announced
- TEMPL = 901 W. Main St. — T. Edward Temple Building
- THSTN = 908 W. Franklin St. — Thurston House
- TMLIB = Tompkins-McCaw Library
- VMIBL = 1000 E. Marshall St. — VMI Building
- WHOSP = 1200 E. Broad St. — West Hospital
- WLLMS = 800 W. Franklin St. — Williams House
- WOODB = 521 N. 11th St. — Wood Memorial Building
- 100BL = 1000 W. Broad St. — School of the Arts Building
- 107NM = 107 N. Morris St.
- 10SLN = 10 S. Linden St.
- 1315F = 1315 Floyd Ave.
- 612NL = 612-620 N. Lombardy St.
- 908WF = 908 W Franklin St.

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### Section numbers

The beginning letter or number indicates whether a course is a honors, a variable credit, an evening, laboratory or intersession course.

- 7XX = honors
- 8XX = variable credit (MCV Campus only)
- 9XX = evening
- LXX = laboratory
- CXX = off campus
- VXX = intersession

### Day codes

The following symbols are used for the days of the week:

- U = Sunday
- W = Wednesday
- S = Saturday
- M = Monday
- R = Thursday
- TBA = To be announced

- T = Tuesday
- F = Friday

The use of multiple symbols means that the class meets on each day indicated. MWF indicates Monday, Wednesday and Friday and TR indicates Tuesday and Thursday.

### Comments/restrictions

Many sections have a comment that refers to the section preceding the comment. Please adhere to these comments. Ignoring the comments and enrolling in the class may result in enrollment in a class that you are not eligible to take. Note the message that a fee is required for a particular course. (The fee table lists the fees for the courses with the fee required message.) For example:

<table>
<thead>
<tr>
<th>Course title</th>
<th>Credits</th>
<th>Start time</th>
<th>End time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>CARD 207 INTRODUCTION COMPUTER TECHNIQUES (3)</td>
<td>16542</td>
<td>0100PM</td>
<td>0250PM</td>
<td>LFSCB 0130</td>
</tr>
</tbody>
</table>

---

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About the Schedule of Classes
The Schedule of Classes provides information needed to register. It includes information about courses currently offered, including time, days and place of meetings and the instructor’s name — as well as valuable general information about Virginia Commonwealth University. This Schedule of Classes is accurate as of Sept. 24, 2001. The information is subject to change — please check the Web for updates: www.vcu.edu/schedule.

The Schedule of Classes does not include all the information you need to access the university: Please be sure that you have a copy of each of the following documents:

- University bulletins — VCU publishes two bulletins. The bulletins include essential information not included in this schedule — academic policies, descriptions of all current VCU courses, prerequisites and information about program and degree requirements. Obtain a copy of the Undergraduate Bulletin by presenting your VCUCard to one of the student services centers or purchase the bulletins for $3.50 from one of VCU’s bookstores. The bulletins also are available on the Web: www.vcu.edu/bulletins.
- VCU Resource Guide — This directory of services also includes the complete texts of the VCU policies and procedures that directly affect students. The Resource Guide is updated annually. Pick up a copy of this year’s edition from the Commons Information Center or the administrative offices of the Division of Student Affairs.

The Resource Guide, including all policies, also is available on the Web: www.students.vcu.edu/rgr.

Special students and returning adult students are invited to seek the specialized assistance available from academic advisers at (804) 828-8420.

Registration instructions
1. Pick up your registration materials from your adviser or from the department of your major.
2. Plan your semester with your adviser or your department.
3. Use the Course Request Form to list your courses for the semester, including any Academic Campus courses. Be sure to include variable credit hours where necessary.
4. Turn in your completed materials in accordance with the procedures dictated by your department. Students in the schools of Allied Health Professions and Nursing may now register online. Go to www.vcu.edu, click on “current students” and then click on “student records access.”

Student Services Center
1101 E. Marshall St. (Sanger Hall, Room 1-056)
Mon – Fri 8 a.m. to 4:30 p.m.
Sat, Sun, Holidays Closed

Don’t forget ...

Your mailing address
Remember, the permanent address is the address to which all of your official VCU mail is sent. The address may be changed at the Student Services Center (Sanger Hall, Room 1-056) throughout the semester. You may request a separate billing address. Please keep your address up to date.

Pick up your copy
Current schedules may be picked up at the Student Services Center (Sanger Hall, Room 1-056) anytime during the semester (a picture ID is required) or obtain a copy on the Web: http://server.adm.vcu.edu/students.

These schedules show any changes in your scheduled classes that may have occurred since the time of registration.

Virginia Commonwealth University is an equal opportunity, affirmative action university providing access to education and employment without regard to age, race, color, national origin, gender, religion, sexual orientation, veteran’s status, political affiliation or disability.