

# Financial information

## Tuition and fees

The Student Accounting Department issues bills to students for tuition and appropriate fees. Preregistered students' tuition and fees, along with charges for room and dining plans where applicable, are due at the start of the semester. All other students will be sent a bill at the end of the add/drop period due approximately two weeks later. The university reserves the right to revise or alter all fees, regulations pertaining to student fees and fee collection procedures at any time.

Tuition is determined by the student's residency status, the number of credit hours for which the student is registered, the student's course of study, and the student's classification level. Eligibility for in-state tuition benefits is determined by Section 23-7.4 of the Code of Virginia. Students seeking to change their residency status from out-of-state to in-state for tuition charges should go to the Residency Office of the Office of Records and Registration and formally apply for a change. The residency application deadline is 30 days prior to the beginning of the semester for which you are applying. For further information on residency determination, call (804) 828-0366.

Students registered for a full-time course load are charged a flat rate for tuition and fees. An undergraduate student enrolled for 12 to 18 credits during any semester is classified as full time. A graduate student enrolled for nine to 15 credits during any semester is classified as full time. Students registered for less than a full-time course load are charged a per-credit-hour rate based on the course level; e.g., undergraduate or graduate.

The rate for "no credit" courses is determined by the number of lecture or laboratory-tutorial hours.

An undergraduate student enrolled for more than 18 credits and a graduate student enrolled for more than 15 credits will be charged a course overload fee on a per-credit-hour basis above the full-time tuition rate. The overload fee will not apply to students in first professional programs or other programs that specifically require the student to enroll in courses that exceed the applicable maximum number of credit hours.

Special students who hold bachelor's degrees are classified as DHG (degree-holder graduate) if they enroll in one or more graduate courses. DHG students are charged by the level of the course unless they enroll for nine or more credits, at which point they are charged at the full-time graduate rate. Special students who hold undergraduate degrees are classified as DHU (degree-holder undergraduate) if they enroll in all undergraduate courses. DHU students who enroll in 12 or more credits are charged at the full-time undergraduate rate. If they make changes to their course enrollment by the end of the add/drop week, their classification and charges change in accordance with these guidelines.

Many students have their tuition and/or fees paid by outside agencies or businesses. The university will accept a letter from the agency/business stating that these charges are unconditionally guaranteed. This letter should be submitted to the Student Accounting Department prior to the start of classes. Students may charge their tuition and fees to Visa, MasterCard, Discover Card or American Express.

## Fees

**Student activity fee** is charged to all full-time and part-time Monroe Park Campus students. This fee supports activities scheduled throughout the academic year, such as concerts, plays, student organizations and publications.

**Student Government Association (SGA) fee** is charged to all full-time and part-time MCV Campus students. This fee supports social, cultural and other MCV Campus activities.

**University fee** is charged to all full-time and part-time students. Full-time students pay a flat rate. Part-time students pay a per-credit-hour rate. This fee is used by the university to support recreational sports facilities, the University Student Commons, campus development, intercollegiate athletics and other programs.

**Technology fee** is charged to all full-time and part-time undergraduate, graduate and professional students in all programs. This fee is used to support university-wide technology initiatives, including the libraries.

**Student health fee** is charged to all full-time students on both campuses during the fall and spring semesters. Part-time students may participate on an optional basis but must pay the full fee. The health fee covers unlimited visits to University Student Health Services for the diagnosis and treatment of acute and chronic illnesses. The student health fee does not cover accidental injury and hospitalization. Fee revenues are used to cover operating costs for University Student Health Services.

**Capital outlay fee** is charged to all full-time and part-time non-resident, on-campus students. Full-time students pay a flat rate and part-time students pay a per-credit-hour rate. The fee was mandated by the General Assembly with the revenues used to offset General Obligation Bond Bill debt.

**Special course and program fees** is charged in addition to regular tuition charges and required fees. Various schools and departments may charge additional fees to cover special materials, equipment breakage and other costs of the specialized programs.

## Drop vs. withdraw

**Drop** charges are removed to indicate that the student never attended the class. The student is not eligible to receive financial aid, and any financial aid already credited to the student's account based on the original course registration will be removed from the student's account and may create a balance due to the university.

**Withdraw** results in the academic grade of "W." Charges are assessed and adjusted according to the University Refund Policy. Students may owe a balance to the university.

## Refund policy

Students whose registration is canceled prior to the end of the last day to **drop** a particular class will be entitled to a full reduction of tuition and fees. Charges are removed to indicate that the student never attended the class. The student is not eligible to receive financial aid. Students who **withdraw** their registration after the last day to drop but before the withdrawal deadline will receive a grade of "W" for the class. Charges will be assessed and **no reduction of tuition and fees will be granted**. Please see the calendar on Page 3 for each session's add/drop and withdrawal deadlines.

Students reducing their academic course load to fewer than 12 credit hours (nine credit hours for graduate students) before the end of the last day to drop will be entitled to a reduction of tuition and applicable fees reflecting the reduced course load.

Requests for refunds of overpayments must be made in writing by letter or on a Request for Refund form available at both the Monroe Park Campus (Founders Hall) and MCV Campus (Sanger Hall) Student Services Centers or in the Student Accounting Department. These requests should be directed to VCU, Student Accounting Department, 827 W. Franklin St., P.O. Box 843036, Richmond, VA 23284-3036. Refund processing takes from two to three weeks to process. Exceptions to the University Refund Policy are made only in rare instances. Written application for an exception must be filed with the Student Accounting Department's Refund Appeals Committee within three years.

In accordance with credit card regulations, the university will refund the credit card account with any credit balance that may result on a student's account as the outcome of a credit card payment. The remaining credit balance, if any, will be refunded to the student.

Students in off-campus classes scheduled in a regular summer session are subject to the same refund policy as all other university students.

The refund policy and deadlines of the English Language Program are different from the university's refund policy for academic classes. Details of the policy may be obtained from the English Language Program Office.

Students who receive Title IV financial aid funds (grants or loans) may be required to repay all or a portion of the financial aid that was disbursed to their student account if they withdraw from VCU prior to completing 60 percent of the semester. For details on how this requirement applies to your situation, please contact a counselor in the Office of Financial Aid at 901 W. Franklin St. (Shafer Court entrance) or call (804) 828-6669.

## Financial aid implications

Based on federal regulations, students who receive Title IV financial aid funds (grants, loans or work-study) may be required to repay all or a portion of the financial aid that was disbursed to their student account if they withdraw from VCU prior to completing 60 percent of the semester. For examples, see Page 7. For details on how this requirement applies to your situation, please contact a counselor in the Office of Financial Aid at 901 W. Franklin St. (Shafer Court entrance) or call (804) 828-6669.

## Defense crisis tuition relief, refund and reinstatement guidelines

These guidelines apply to any operation, including a defense crisis, in which the president of the United States declares a sudden mobilization that includes members of the Virginia National Guard or the active or reserve forces of the U.S. Armed Forces who are students enrolled at VCU. Students are offered the following enrollment secession options:

1. Drop all courses before the end of the add/drop period and receive a full refund of all funds paid the university. Students will be asked to sign the drop request form with the registrar indicating that they are not receiving a financial aid refund.

This option might best meet the needs of students who are called to active duty service during the first week of school and did not receive a financial aid refund check or direct deposit.

2. Receive a grade of incomplete ("IM" – incomplete military) in one or all courses. Students residing in university housing will be released from their housing and meal contracts and will receive a prorated refund of these charges. Students who choose to take a grade of "IM" will not have tuition and fees reduced for these courses because credits will still be earned for the semester. Students will have 12 months from the date that they leave the university to complete the course work and earn a course grade.

This option might best meet the needs of students who have essentially completed all course work in a class for the semester, but have yet to turn in a final project, an exam or other materials. It should be agreed upon between the instructor and the student that the remaining course work can reasonably be completed during the upcoming 12-month period.

3. Accept administrative withdrawal ("WM" – withdrawal military) from all courses as of the effective date of the orders to active duty. If this option is elected, a full refund of all tuition, fees and prorated room/board charges will be made. If a student received financial aid, the amount recovered to the financial aid accounts will follow Title IV guidelines not to exceed university charges.

This option might best meet the needs of students who are called to national service in the middle of a semester and have not completed 90 percent of their class requirements. This option also might best meet the needs of students who are leaving the university during the first week of class and received a financial aid refund check or direct deposit as a result of their financial aid.

**Leaving the university.** To initiate this process, the student must provide the university registrar with a copy of his/her active duty orders in addition to a printed copy of his/her course registration for that semester and indicate option 1, 2 or 3 for each course. The university registrar will take the appropriate enrollment action, post the appropriate grades and send a copy of the orders and a copy of the student course request statement to the director of financial aid and the director of student accounting.

**Returning to the university.** If the student returns within one year of completing their national emergency service requirement, the student may return to the university in the same program of study without reapplying for admission. The student should begin the re-enrollment process by writing the director of admissions regarding their intent to re-enroll.

## Statement of student financial responsibility

Every student who registers for classes must assume the responsibility of full payment of tuition and fees generated from that registration and assumes the responsibility of full payment of all room, dining and other miscellaneous charges.

Every student is responsible for keeping a current mailing address on file with the Office of Records and Registration and having a VCU e-mail address. The student is expected to check his or her VCU official e-mail on a frequent basis, since it will be used to deliver important communications. Failure to receive an invoice because of an incorrect address does not relieve responsibility for timely payments.

A student who fails to meet payments when due may be assessed a late payment fee and is denied registration for future classes until he or she has paid all amounts owed to the university.

Student accounts with balances owed the university are referred

to the Collection Unit. Pursuant to Section 2.2-4805 et. seq., of the Code of Virginia, and in accordance with rules and regulations promulgated by the state comptroller and attorney general of the commonwealth of Virginia, VCU will charge interest, costs and fees on all accounts past due. Students with balances owed the university are not issued degrees, transcripts, grades or grade reports until all charges are paid in full.

Students are reminded that they are ultimately responsible for any unpaid balance on their account as a result of the Office of Financial Aid or their sponsor canceling or reducing the award.

Any communication disputing an amount owed, including an instrument tendered as full satisfaction of a debt, must be submitted to the Director of Student Accounting, Student Accounting Department, P.O. Box 843036, Richmond, VA 23284-3036.

VCU participates in the Virginia Set-off Debt Collection Act of 1981. Under the provisions of this act, a Virginia individual income tax refund is subject to the university's claim for unpaid balances of tuition and fees.

## Dishonored checks

A fee of \$20 will be levied for all dishonored checks. A student who pays a past due balance with a dishonored check may be subject to having his or her current and/or future registration cancelled.

Summer 2005 Financial Aid Applications are available online at <http://www.vcu.edu/enroll/finaid> (click on "Downloadable Forms").

**Reminder: If you need financial aid for the 2005-06 academic year, remember to electronically file your 2005-06 FAFSA as soon as possible using FAFSA on the Web at <http://www.fafsa.ed.gov>.**

# VCU Honor System

As members of the VCU learning community, students, faculty and administrators are expected to practice personal and academic integrity; respect the rights and property of others; honor the rights of others to their opinions and strive to learn from the differences in people, ideas and cultures.

In the academic community, the practice of academic integrity is of the highest priority. The honor system obligates each student to understand the types of conduct that are unacceptable, to refrain from acts of cheating and plagiarism and to report those who violate these standards. The honor system assumes that each student's word can be trusted implicitly and that a violation of a student's word is a violation against the whole university community. The system's effectiveness depends upon each student's acceptance of responsibility for it. For example, a student who cheats creates at least three

problems for self and others: loss of knowledge that may be beneficial in the future; an unfair advantage over classmates who have not cheated; and the possibility of forming a pattern of accepting lower standards of behavior that could lead to unethical conduct in other areas.

Students should direct their attention to the VCU Honor System as printed in the VCU Resource Guide. All students should obtain a copy of this publication, which is available from several distribution points on campus, including the Commons and the e<sup>2</sup> Bookstore. Many professors will be discussing this policy and describing their expectations for behavior during classes at the first class session.

The Honor System utilizes the Honor Pledge, which states, "On my honor, I have neither given nor received aid on this assignment." Instructors may give assignments to students in

one of two ways: (1) as "Pledged" work, for which the student will sign a pledge statement indicating that the work was completed independently, or (2) as "Unpledged" work, which may be completed in collaboration with others as directed by the instructor. All work is considered to be pledged unless the instructor specifies otherwise.

It is the student's responsibility to be aware of, and to observe, the VCU Honor System and all of the policies and regulations at VCU. If he or she has a question about a policy, the student should feel free to call or stop by the Office of the Dean of Student Affairs, consult with his or her faculty adviser or ask to see someone in the Office of the Dean of the appropriate school or college.

# Financial aid

## Financial implications of withdrawing from VCU

Students who receive federal Title IV grant or loan assistance and withdraw from Virginia Commonwealth University before completing 60 percent of the semester (as measured in calendar days) must have their eligibility recalculated based on the federal Return of Title IV Funds formula. This federal formula specifies that a student's financial aid eligibility must be recalculated based on the aid the student has "earned" (based on the number of days that the student was enrolled or attending VCU prior to withdrawal). Any unearned aid for the period of enrollment that the student did not complete must be returned to the appropriate Title IV program(s) from which the student was awarded.

VCU students who withdraw prior to completing 60 percent of the semester will have to pay all or a portion of the financial aid funds that were disbursed to their VCU student accounts. They also may be responsible for all or a portion of their university charges that were previously paid by financial aid sources.

The following cases illustrate how the federal Return to Title IV formula is applied. Please note that the cases are for example only and do not reflect actual dates and amounts.

**Case 1:** Sally is enrolled for 12 hours during the fall semester as an out-of-state student; the first day of classes for the program in which she is enrolled is Aug. 26 and the last day is Dec. 17. Sally's university charges and financial aid are as follows:

VCU charges	Amount
Tuition and fees	\$5,900

Financial aid	Amount	Date disbursed
Federal Pell Grant	\$1,700	Aug 26
Federal SEOG Grant	\$1,800	Aug 26
Federal Direct	\$2,000	Aug 28
Subsidized Loan		

**Total financial aid \$5,500**

Financial aid funds of \$5,500 were disbursed to her VCU student account toward tuition and fee charges of \$5,900. Sally paid the remaining balance of \$400 in cash.

Sally missed two weeks of classes because of an illness. She returned to classes on Sept. 25, but decided after two days that she was too far behind in her course work to catch up with classes. On Sept. 27, she notified the registrar that she was withdrawing and began the official withdrawal process. Since Sally withdrew on Sept. 27, she only completed 28.9 percent of the semester and is entitled to keep only 28.9 percent of her federal financial aid. Therefore, 71.1 percent must be returned to the federal government.

VCU must cancel \$3,910 (all of the Federal Direct Subsidized Loan and Federal Pell Grant funds and \$210 of the Federal SEOG Grant funds). These funds will be returned to the federal government on Sally's behalf. This action will create charges of \$3,910 on Sally's VCU student account; however, because she withdrew from all classes during the fourth week, the tuition and fees of \$5,900 would be reduced to \$3,540 (a savings of \$2,360). The result is that Sally must repay to VCU \$1,550 that was previously paid by financial aid funds.

**Case 2:** Steve is enrolled for 15 hours during the fall semester as an in-state student; the first day of classes for the program in which he is enrolled is Aug. 26 and the last day is Dec. 17. Steve's university charges and financial aid are as follows:

VCU charges	Amount
Tuition and fees	\$1,900
Room and board	\$2,700

**Total VCU charges \$4,600**

Financial aid	Amount	Date disbursed
Federal Direct	\$2,000	Aug 18
Unsubsidized Loan		
Federal PLUS Loan	\$2,400	Aug 23

**Total financial aid \$4,400**

Financial aid funds of \$4,400 were disbursed toward his student account charges of \$4,600, and Steve paid the remaining balance of \$200 using his credit card.

Sometime during the semester Steve stopped attending classes, but he did not notify anyone that he was withdrawing from school. He simply left the university. At the end of the semester his instructors reported grades of all "F"s since he had not completed his course work. Steve's last day of attendance is not known to VCU since he did not officially withdraw; therefore, the midpoint of the semester is used as the last date of attendance for Title IV funding purposes. This means that Steve earned only 50 percent of the financial aid that he had originally received for the semester. Therefore, 50 percent must be returned to the federal government.

VCU must cancel \$2,200 (all of the Federal Direct Unsubsidized Loan funds and \$200 of the Federal PLUS Loan funds.) These funds will be returned to the federal government on the borrowers' behalf. This action will create charges of \$2,200 on Steve's account. Since Steve's withdrawal date for Title IV purposes was during the eighth week of classes, there is no tuition and fee adjustment. Because of the reduction of financial aid required by the federal Return of Title IV Funds formula, Steve must repay VCU \$2,200 that was previously paid by financial aid funds.

## Summer 2005 financial aid

### Summer financial aid application requirements

- Submit Summer 2005 Financial Aid Application, available online at <http://www.vcu.edu/enroll/finaid> (click on "Downloadable Forms").
- Electronically file the 2004-05 Free Application for Federal Student Aid using FAFSA on the Web (<http://www.fafsa.ed.gov>).

### Eligibility for summer aid

- In order to receive financial aid during the summer session, students must be enrolled at least half time in an approved program of study (half-time enrollment is at least six credit hours for undergraduate students and at least five credit hours for graduate students). Note that courses taken for audit will not be funded.
- Eligibility for summer financial aid is based on the information on the student's 2004-05 FAFSA along with the student's 2004-05 financial aid history. Summer aid applications will not be processed until the VCU Office of Financial Aid has received the results of the student's 2004-05 FAFSA. Therefore, students are strongly encouraged to electronically file their FAFSA no later than March 1, 2005.
- Financial aid awards cannot be added or increased once the Summer 2005 Financial Aid Application has been submitted (exceptions possible for the Federal Pell Grant).

### Limited summer financial aid

- Students enrolled at least half time during the summer session may be eligible for a Federal Direct Loan if they did not borrow the maximum allowed by their academic grade level during the academic year (fall 2004 and spring 2005 semesters) or if they advanced in grade level during the 2004-05 academic year. Inform a financial aid counselor if you received a Federal Direct Loan from another school during the 2004-05 academic year.
- Students may be eligible for a Federal Pell Grant for the summer session only if they did not use their full-time Federal Pell Grant eligibility during the 2004-05 academic year. Inform a financial aid counselor if you received a Pell Grant from another school during the 2004-05 academic year.
- If there are insufficient funds available, parents of dependent students may apply for a Federal Direct PLUS Loan (available online at <http://www.vcu.edu/enroll/finaid/forms/index.html>).

Additionally, private alternative loans are available; information about these types of loans are available online (<http://www.vcu.edu/enroll/finaid/programs/loans/alternative.html>).

- Emergency loans are not available during the summer session.

### Summer Financial Aid Award Notification (FAAN)

- Notice that a FAAN has been posted to eServices and is ready for review will be sent to a student's VCU e-mail address. (Because VCU uses e-mail as an official method of communication, students should regularly check their VCU e-mail account.)
- The VCU Office of Financial Aid assumes that a student will accept all aid offered unless the student completes and submits a Summer 2005 Change Form (available online at <http://www.vcu.edu/enroll/finaid/forms/index.html>) indicating aid to be reduced or declined.
- Financial aid not listed on the FAAN, including scholarships awarded by other VCU departments, must be reported to the VCU Office of Financial Aid on the Summer 2005 Change Form. Receipt of such aid requires a review of financial aid eligibility.

### Loan fees and master promissory note

- A 1.5 percent federal loan fee will be deducted on each Federal Direct Loan. For example, a \$2,000 loan will yield \$1,970 after the federal origination fee has been deducted. A 2.5 percent federal loan fee will be deducted from each Federal Direct PLUS Loan.
- Students who have been awarded a Federal Direct Loan and have not already signed a Federal Direct Loan Master Promissory Note will need to go to <http://dlenote.ed.gov> and electronically sign their Master Promissory Note.

### Disbursement of financial aid funds and living expense refunds

- When financial aid funds exceed university charges, students receive refunds to assist with the purchases of books, supplies and other educational or living expenses. Direct deposit of a refund is faster, easier and more secure than mail delivery of a paper check. Students who have not already signed up for direct deposit may wish to do so. Direct deposit applications are available online at <http://www.vcu.edu/treasury/ElectronicFormsStd>. Note that students who already have direct deposit with VCU do not need to complete another form unless there have been changes to their bank account information.
- Financial aid funds are generally credited to the VCU student bill two to four days after the first three credit hours of summer course work begins, and living expense refunds usually occur three to five business days after funds are credited to the VCU student bill; therefore direct deposit refunds should be available within five to seven business days after the student begins their first three credit hours. Paper check refunds will take longer as these are mailed to students.

### Enrollment changes

- The Office of Financial Aid will conduct an eligibility audit after the last summer session has started. If a student has dropped below half-time enrollment, all federal loans for the Summer 2005 session will be canceled; if the student received a Federal Pell Grant, it also may be reduced or canceled. The student will have to repay all reduced or canceled financial aid that has been credited to his/her VCU student bill.
- If a student withdraws from all classes before completing 60 percent of the semester (as measured in calendar days), financial aid eligibility must be recalculated based on the federal Return of Title IV Funds formula. Federal regulations stipulate that financial aid is "earned" based on the calendar days completed for the semester. Any "unearned" financial aid must be returned to the appropriate federal program(s). The student will have to repay any reduced or canceled financial aid that had already been credited to his or her VCU student bill. For more details, see "Financial implications of withdrawing from VCU."

# Special fees

## College of Humanities and Sciences

### Science laboratory fee

	Fee
Chemistry, biology and forensic sciences	\$30/\$35.00 per course

### Foreign language laboratory fee

	Fee
	\$6 per credit hour

## School of the Arts

### Applied private music fee

	Credits	Music Major	Nonmusic major
Undergraduate	1	\$170.00	\$225.00
	2	\$325.00	\$450.00
	3	\$325.00	\$450.00
Graduate	1	\$180.00	\$225.00
	2	\$350.00	\$450.00
	3	\$350.00	\$450.00

### Art majors fee

	Full time	Part time
Undergraduate	\$257.50	\$75.00
Graduate	\$400.00	\$125.00

### Course materials fee

(paid by all students registered for the following courses)

	Course	Fee
Art History	ARTH 270-271	\$25.00
	ARTH 469	\$15.00
	ARTH 474	\$25.00
	ARTH 581	\$25.00
	ARTH 582-583	\$15.00
	All other ARTH courses	\$12.00
	Art Education	ARTE 121-122
ARTE 250		\$30.00
ARTE 301-302		\$30.00
ARTE 310-311		\$30.00
ARTE 353		\$30.00
ARTE 401-402		\$30.00
ARTE 404		\$30.00
ARTE 408-409		\$30.00
ARTE 450		\$30.00
ARTE 491		\$30.00
ARTE 501-502		\$30.00
ARTE 508-509		\$30.00
ARTE 520		\$30.00
ARTE 550		\$30.00
ARTE 553		\$30.00
ARTE 591		\$30.00
ARTE 600-601		\$30.00
ARTE 611-612		\$30.00
ARTE 652		\$30.00
ARTE 665		\$30.00
ARTE 670		\$30.00
ARTE 680		\$30.00
ARTE 690		\$30.00

Art Foundation	All ARTF courses	\$20.00
Communication Arts and Design	CARD 201	\$75.00
	CARD 234	\$60.00
	All other CARD courses	\$43.00
Crafts	CRAF 221	\$65.00
	CRAF 241-242	\$90.00
	CRAF 251-252	\$100.00
	CRAF 261-262	\$45.00
	CRAF 321-322	\$65.00
	CRAF 341-342	\$90.00
	CRAF 351-352	\$100.00
	CRAF 361-362	\$45.00
	CRAF 364	\$45.00
	CRAF 367-369	\$45.00
	CRAF 421-422	\$65.00
	CRAF 429	\$65.00
	CRAF 441-442	\$90.00
	CRAF 445-449	\$90.00
	CRAF 451-452	\$100.00
CRAF 455-456	\$100.00	
CRAF 459	\$100.00	
CRAF 461-464	\$45.00	
CRAF 547-549	\$90.00	
CRAF 641	\$90.00	
CRAF 651	\$100.00	
CRAF 661	\$45.00	
All other CRAF courses	\$65.00	
Dance and Choreography	All DAN courses	\$30.00
Fashion Design and Merchandising	All FDES courses	\$30.00
Interior Design	All IDES courses	\$30.00
Music	APPM 181	\$30.00
	APPM 183-185	\$30.00
	APPM 187	\$30.00
	APPM 195	\$30.00
Painting and Printmaking	All PAPR courses	\$30.00
Photography and Film	All Photography courses	\$35.00
Sculpture	All SCPT courses	\$35.00
Theatre	All THEA courses	\$30.00

### Special course fee

(paid by all non-art majors)

	Fee
Art Education (ARTE)	\$15.00
Art Foundation (ARTF)	\$13.00
Art History (ARTH)	\$10.00
Communication Arts and Design (CARD)	n/a
Crafts (CRAF)	\$25.00
Dance and Choreography (DANC)	\$5.00
Fashion Design and Merchandising (FASH)	\$5.00
Painting and Printmaking (PAPR)	\$14.00
Photography and Film (PHTO)	\$24.00
Sculpture (SCPT)	\$10.00
Speech (SPCH)	n/a
Theatre (THEA)	n/a

## School of Business

### Special course fee

(paid by all students registered for the following courses)

	Fee
All undergraduate upper division business courses (300 and 400 level)	\$8.00 per credit hour
All graduate business courses (500 level and above)	\$12.00 per credit hour

## School of Education

### Special fee

	Course	Fee	
Physical Education	HPEX 218	\$115.00	
	Student Teaching Internship Fee	TEDU 672 (Sec 1, 2, 3, 7)	\$50.00
		EMOD 672	\$50.00
		MNRT 672	\$50.00
	ECSE 672	\$50.00	
Health, Physical Education and Exercise Science Labs Fee	HEMS 591	\$50.00	
	HPEX 121	\$50.00	
	HPEX 200	\$50.00	
	HPEZ 220	\$50.00	
	HPEX 271	\$50.00	
	HPEZ 320	\$50.00	
	HPEZ 321	\$50.00	
	HPEZ 322	\$50.00	
	HPEZ 324	\$50.00	
	HPEX 375	\$50.00	
	HPEZ 375	\$50.00	
	HPEX 441	\$50.00	

## School of Social Work

### Placement fee

	Fee
Charged to students in the School of Social Work for costs associated with field instruction and placement in participating agencies.	\$20.00

## Cooperative Education

### Administrative fee

(charged to students for each semester they are placed in cooperative education positions)

	Fee
Full-time employment	\$70.00
Part-time employment	\$35.00

# Summer 2005 tuition and fees

## Monroe Park Campus

### Full-time students per semester

Undergraduate 12-18 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$1,890.00*	\$7,952.00
University Fee	354.00	354.00
Technology Fee	13.00	13.00
Student Activity Fee	14.25	14.25
Capital Outlay Fee		20.00
<b>Total</b>	<b>\$2,271.25</b>	<b>\$8,353.25</b>

\*School of Engineering tuition \$2,171.00

Overload Fee (over 18 credits) per credit	\$157.50	\$663.00
School of Engineering	\$181.00	\$663.00

Graduate 9-15 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$3,033.00	\$7,952.00
University Fee	354.00	354.00
Technology Fee	13.00	13.00
Student Activity Fee	14.25	14.25
Capital Outlay Fee		20.00
<b>Total</b>	<b>\$3,414.25</b>	<b>\$8,353.25</b>

Overload Fee (over 15 credits) per credit	\$337.00	\$884.00
---	----------	----------

### Part-time students per credit hour

Undergraduate 1-11 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$157.50*	\$663.00
University Fee	28.50	28.50
Technology Fee	2.00	2.00
Student Activity Fee	1.20	1.20
Capital Outlay Fee		1.67
<b>Total</b>	<b>\$189.20</b>	<b>\$696.37</b>

\*School of Engineering tuition \$181.00

Example: A three-credit undergraduate (non-engineering) course would cost \$567.60 for a Virginia resident.

Graduate 1-8 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$337.00	\$884.00
University Fee	28.50	28.50
Technology Fee	2.00	2.00
Student Activity Fee	1.20	1.20
Capital Outlay Fee		1.67
<b>Total</b>	<b>\$368.70</b>	<b>\$917.37</b>

Example: A three-credit graduate class would cost \$1,106.10 for a Virginia resident.

## MCV Campus

### Full-time students per semester

Undergraduate 12-18 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$1,890.00	\$7,952.00
University Fee	354.00	354.00
Technology Fee	13.00	13.00
Student Government Fee	11.50	11.50
Capital Outlay Fee		20.00
<b>Total</b>	<b>\$2,268.50</b>	<b>\$8,350.50</b>

Overload Fee (over 18 credits) per credit	\$157.50	\$663.00
---	----------	----------

Graduate 9-15 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$3,033.00	\$7,952.00
University Fee	354.00	354.00
Technology Fee	13.00	13.00
Student Government Fee	11.50	11.50
Capital Outlay Fee		20.00
<b>Total</b>	<b>\$3,411.50</b>	<b>\$8,350.50</b>

Overload Fee (over 15 credits) per credit	\$337.00	\$884.00
---	----------	----------

### Part-time students per credit hour

Undergraduate 1-11 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$157.50	\$663.00
University Fee	28.50	28.50
Technology Fee	2.00	2.00
Student Government Fee*	6.50	6.50
Capital Outlay Fee		1.67
<b>Total</b>	<b>\$194.50</b>	<b>\$701.67</b>

Example: A three-credit undergraduate course would cost \$570.50 for a Virginia resident.

Graduate 1-8 credits	Virginia Resident	Non-Virginia Resident
Tuition	\$337.00	\$884.00
University Fee	28.50	28.50
Technology Fee	2.00	2.00
Student Government Fee*	6.50	6.50
Capital Outlay Fee		1.67
<b>Total</b>	<b>\$374.00</b>	<b>\$922.67</b>

Example: A three-credit graduate class would cost \$1,109.00 for a Virginia resident.

\* Total for summer session